RPL Process Flowchart

Pre-enrolment information provided by SFAE

Candidate approaches the SFAE to receive guidance on Application Form and RPL Information

SFAE advises candidate to choose other training options or course of action

Provide Information

CANDIDATE ENQUIRY

Step 1. ENROLMENT PROCESS
Candidate submits Self-Assessment & Proceeds w/ RPL

Step 2. INTERVIEWING AND QUESTIONING
Meet w/ Assessor, discuss evidence gathering methods

Candidate Collects Evidence

Evidence process of assessment

Step 3. COMPETENCY CONVERSATION / TASKS
Candidate meets w/ Assessor, discuss portfolio, practical tasks

Step 4. THIRD PARTY REPORTING
Assessor reviews evidence, collect Third Party evidence if required

Gap Training (If required)

Step 5. ASSESSMENT OUTCOME
Assessment decision & feedback to the candidate

SFAE must clarify with candidate upfront the number of opportunities to re-submit an RPL application

Candidate successful

YES

NO

SFAE grants RPL, completes record keeping and issues qualification or statement of attainment

RPL application successful

YES

Candidate gathers additional evidence and submits as per agreed Action Plan

SFAE assesses additional evidence submitted by MER candidate & makes decision

SFAE rejects RPL & advises candidate with reasons for non-approval

NO